

## ***Job Description***

### ***Position: Music Director/Minister of Music***

Ministry Purpose: In accordance with Psalms 27:6, 59:16, 89:1,119:172, and 150:3-4, the Minister of Music is responsible for the music program of the church which should praise and worship God as a New Testament Church.

Primary Responsibilities: The following constitute the major responsibilities of the Music Director:

#### **I. Spiritual Responsibilities**

The Music Director shall:

1. Have a personal relationship with Jesus Christ.
2. Faithfully attend and financially support the Church.
3. Seek to be a role model in attitude, speech, and actions in a consistent daily walk with Jesus Christ.
4. Show by example the importance of Scripture memorization, Bible study, prayer, witnessing, and Christian fellowship.
5. Agree to uphold the Church's statement of faith (Baptist Faith and Message 2000 edition) as adopted.

#### **II. Music Promotion and Program:**

1. Plan and direct music for regularly scheduled services.
2. Direct the adult choir.
3. Assist and coordinate with other areas of music (VBS, students, and children) as needed.
4. Have a working knowledge of the church sound equipment.
5. Have a working knowledge of computer software equipment (i.e. PowerPoint program).
6. Prepare weekly PowerPoint.
7. Be available as needed for funerals/weddings to be held at the church.
8. Coordinate all musical church-wide events.
9. Find a replacement to lead music in the music director/ministers absence.
10. Participate in staff and church council events.
11. Work with the pastor to develop weekly service order/activities
12. Prepare an annual music budget for approval and administer the approved budget.

Reports to: Pastor